

DDC Board Meeting, 14 September 2010

Meeting Minutes  
Conference Call

Present:	Doreen Cutts, Barbara Clarke, Barbara Lewis, Jennie Bohart, Teresa Deeter, Catherine Lopalo, Pauline Jaroszewicz
Proxies:	
Guests:	none
Apologies:	Janice Mauren, Sue Casey
Quorum:	MET
Opened:	8:08pm
Next Mtg:	11-12-13 October 2010
Closed:	9:26pm, Moved: Jennie Bohart, 2 <sup>nd</sup> : Doreen Cutts
Minutes:	July minutes approved: Moved: Jennie Bohart, 2 <sup>nd</sup> : Doreen Cutts August minutes approved: Moved: Jennie Bohart, 2 <sup>nd</sup> : Catherine Lopalo General Membership minutes: Motion to approve: Jennie Bohart, 2 <sup>nd</sup> : Catherine Lopalo

Presidents Report (Jennie Bohart):

1. Tent for the club/Awards program has arrived and Jennie will have setup at Yellow Rose I/II on Friday.

Vice President's Report (Doreen Cutts):

1. Freestyle Clinic: Submitted a grant for Freestyle Clinic (with Dressage Foundation)
  - the Dressage Foundation has not yet (as of time of the meeting) made a decision.
  - Dressage Foundation later approved the grant application!
  - There is still an issue with the plane tickets & flight times. The point person (Sherry Knieper) is unable to transport Cynthia Collins to/from the airport.

BANQUET – Pauline Jaroszewicz

1. Need some help / need to assign someone to each task (i.e. raffle, check in, set up on the day, etc.)
2. Need raffle prizes (will work with Michele Miles for leftover show prizes)
3. MC: would like to use Doreen instead of Alan Fox – or ask Ben Casey (Sue's husband) as he is good with announcing if Doreen unavailable.
4. Theme: purple and gold
5. Pauline: will create the Banquet reservation sheets, do table assignments
6. Check in Table: Jim & Barbara Clarke
7. Silent Auction: Barbara C and Cindy M will oversee to ensure that will get organized & runs well.

Volunteers for Silent Auction: Linda Turner, Ashley Bostrom, Michele Miles

Secretary's Report (Barbara Clarke):

1. Newsletter:
  - Someone suggested a twice-per-year hardcopy of the newsletter
  - All electronic was also discussed.
  - The suggestions to reduce the number of hardcopy newsletters was to cut costs as the cost of publishing the newsletter exceeds that was more than what members pay to the club (costs exceed income)
  - Catherine suggested bi-annual should include a certain (reliable) set of information i.e. show forms, membership form, schooling show results, etc.
  - Other people stated that the hardcopy will get their attention better than electronic (link).
  - Jennie Bohart wants all electronic version on the website
  - Also was discussed an update on the "News Page" of the website
  - To Be Tabled

Treasurer Report (Barbara Lewis):

1. In the process of transferring files & accounts to Doreen.
2. Barbara Lewis will get Doreen a new account that is more conveniently located to Doreen Cutts.
3. Bank Balance:  
Prosperity bank as of (31Aug 2010) 08/31/10 \$24,510.29

4. Sponsorship Application Submitted to Barbara Lewis for the NAJYRC (Anna Campbell and Rachel Campbell)  
- Both asking for \$500 towards their entry fees. All documents were attached and application was legible. Motion: approve scholarship application, Moved: Doreen Cutts, 2<sup>nd</sup>: Barbara Clarke. No (0) opposed.

Membership Chair (Teresa Deeter):

1. Omnibus:  
- 2011 Membership form for show program and Newsletter. Otherwise, the club has not received ONE membership from the Omnibus entry form. \*\*All agreed to not include the DDC membership form in the 2011 Omnibus.\*\*
2. Membership Rates:  
- Current membership costs to USDF are: \$17-20 per primary member, \$8-10 for family  
- 1 page for each of the Recognized Shows  
- Also splitting the cost of publishing the new 2011 tests in back with HDS  
\*\*All agreed\*\*
3. Membership Revenue: Approximate revenues are:  
2009: 284 members, \$12,780 (\$7,952 after USDF fees)  
2010: 220 members, \$9,900 (\$6,160 after USDF fees)  
2011: if 220 members, then \$9,900 (projected net would be \$5,400 after USDF fees.)
4. DDC has not raised membership rates since 2006-2007. For comparison sake: clubs without newsletter are generally \$35, most are \$45. Items on the calendar for members are: Steffen Peters & Freestyle Clinic.
5. Aside from that, we cannot justify raising rates.  
\*\*All agreed not to raise membership rates. \*
6. Barbara Lewis will update Bess Reineman on Omnibus changes.

Recognized Show Chair (OPEN):

1. Jennie Bohart will ask Barbara Lewis re: ribbons in storage locker (who will get and bring to show on Friday?)
2. Sue may need help with paddock masters on Sunday. Jennie Bohart will confirm with Sue Casey (volunteer coordinator) on volunteers rostered for the show & where they may need more.
3. Recognized Show committee: Doreen Cutts, Barbara Lewis and Jennie Bohart.
4. Recognized Show Secretary (paid): Michelann Tachibana
5. Recognized Show Manager (paid): Barbara Lewis

Schooling Show Chair (OPEN):

1. Next Schooling Show, 2 October, LCEC, have Emilee Reed contracted and need another judge
2. Volunteer Gift Cards: Doreen Cutts suggested that as a simple, quick and well received method of rewarding the volunteers. Suggested monetary amounts: 4 hours, \$10. 8 hours, \$20. Volunteer for two full days and name will go into a drawing for a \$50 gift card. Doreen & Barbara Lewis will prime the volunteer gift cards.

Ads and Promotions Chair (Janice Mauren, Cindy Murray): Nothing to report, no present.

Awards Chair (Michele Miles): Not present.

Junior Riders Chair (Rachel Campbell): Not present.

Publications Chair (OPEN): Nothing to report.

Professional Advisor (Sue Casey): Nothing to report.

Education Chair (Catherine Lopalo):

1. Discussed an educational opportunity with Lisa Hyslop after the Yellow Rose show. LCEC has offered the facility for free, not requiring extra stabling, only \$45 for additional insurance and Lisa's fee only \$450 for the entire day and an extra night in the hotel. This will be "Stay After Clinic" for members. DDC will not request a haul-in fee if participants use the "used" show stalls & shavings that were leftover. Suggest that clinic participants who are coming on Sunday check in with office to get a bridle number so as to be compliant.

General Business:

Email Votes/Discussions:

1. On Weds 8 Sept, Barbara Lewis emailed the board to ask for a vote to offer \$250 financial support the Region 9 Breeders Championships being held at BlackStar Sporthorses on the upcoming weekend (10-11-12 September 2010) citing low entries & club relevance. Motion: Provide \$250 of sponsorship/support for the Breed Show at BlackStar Sporthorses. Moved: Barbara Lewis (treasurer, show manager) 2<sup>nd</sup>: Jennie Bohart. Approved. Votes cast: 3 against, 3 for, Jennie Bohart cast the tie-breaking vote, therefore passing the Motion. Opposing discussion was on conflict of interest, the applicability of this sponsorship as educational or relevant to the DDC membership and the lack of procedural protocol in Show Manager requesting this sponsorship “out of process”. Discussion favoring this sponsorship was on fostering sport-horse breeding through local club support, providing local club support for a USDF sanctioned regional championship, providing support would provide educational benefit to members through educating & promoting sport-horse breeding in the area.
2. Michele Miles came forward as interested in the Awards Chair position. Motion to approve Michele Miles as Awards/Meetings/Events Chair was made by Jennie Bohart, 2<sup>nd</sup>: Barbara Lewis. All for, no dissent.