

DDC Board Meeting, 8 June 2010

Meeting Minutes
Conference Call

Present:	Rachel Campbell, Cindy Murray, Barbara Clarke, Barbara Lewis, Jennie Bohart, Catherine Lopalo, Janice Mauren, Ashley Bostrom
Proxies:	Doreen Cutts to Barbara Clarke
Guests:	
Apologies:	Doreen Cutts, Sue Casey, Teresa Deeter
Quorum:	MET
Opened:	
Next Mtg:	In-person meeting, 6 July 2010, Las Colinas Equestrian Centre School of Horsemanship
Closed:	10:03pm, Moved: Jennie Bohart, 2 nd : Barbara Lewis
Minutes:	4-May-2010 approved with corrections, moved: Jennie Bohart, 2 nd : Barbara Lewis

Presidents Report (Jennie Bohart):

1. Still need a website administrator. Charlotte has ceased role of webmaster & therefore not providing website updates. Jennie had gone onto the website and has done some editing. Need a website administrator a.s.a.p. Jennie suggested a friend who does webmastering professionally. Person: Maureen Ramirez, \$60 per hour and can bill in partial-time increments. Motion: Board approves hiring Maureen Ramirez to provide webmastering services for the Dallas Dressage Club at a rate of \$60 per hour for 60 days, estimate one hour per week needed for a maximum cost of \$500. Webmaster will be utilized until a permanent volunteer webmaster can be found. Moved: Jennie Bohart, 2nd: Barbara Lewis. All in favour. No opposed.
2. Suggestion with new webmaster is to appoint a central point of contact for the club, who will consolidate updates to minimize costs. All agreed that Jennie Bohart will be the web update prime.

Vice President's Report (Doreen Cutts): Nothing to Report.

Secretary's Report (Barbara Clarke):

1. Newsletter: Paige was waiting on the Champions/Res Champs in order to publish June newsletter. Received those results on Monday night. All agreed since newsletter was not published in May, that this one needs to go to print NOW and not wait any longer for results. Barbara Clarke will communicate urgency with Paige in order to get newsletter published. All felt Paige should set her own cut-off dates for submissions in order to meet deadline. All agreed newsletter needs to be ready for website by 1st of the Month, and in mailboxes by 5th of the Month.
2. Scribe Clinic:
Free to all DDC members. Board agreed that charging \$20 per non-member is acceptable.
Lunch: clinic attendees should bring their own lunch and DDC will provide beverages and desserts (cookies). Registration form for newsletter, ½ page. Demo Rider form for newsletter, ½ page.

Treasurer Report (Barbara Lewis):

1. Bank Balances:
Prosperity bank as of 3/31/10 \$25,458.31
Vanguard as of 12/31/09 \$2,646.30
2. May Show – Spring Show I/II: Broke even, extra judge and extra ring did not provide any extra revenue.

3. DDC is now an official “USEF Affiliate” and therefore is legally allowed to collect non-member fees for any USEF recognized show.
4. Final Spring Show I/II P&L will be completed and distributed next week.
5. Prize Money: Thanks to Capstone Saddlery, there were eight (8) people who were awarded \$50 in prize money.

Membership Chair (Teresa Deeter): Nothing to Report.

Recognized Show Report (Michelann Tachibana): Nothing to report.

Recognized Show Chair (OPEN): (Barbara Lewis, Recognized Show Manager):

1. Update on the Spring Show I/II:
Had some scoring issues and PC errors. If these errors (among others) are not fixed at the Lemonade Daze show, another Show Secretary will be hired. Alternative (backup) agreement if Michelann Tachibana does not meet expectations then can hire replacement.
2. Prizelists no longer being authored by Michelann Tachibana. Barbara Lewis, Recognized Show Manager, will be creating and publishing 2010 DDC Prizelists.

Schooling Show Chair (OPEN): Nothing to report / not present.

1. Schooling Show: Barbara Lewis has been added as a 2nd ring judge and will do a majority of the day. Barbara Clarke was asked to be present all day as official board representative and will act in a “overseer” (or manager) capacity.
Charlotte will post ride times on the website on our behalf. Charlotte will also post Lemonade Daze prizelist on the DDC website for us until webmaster is engaged.

Ads and Promotions Chair (Janice Mauren, Cindy Murray):

1. Need to recognize sponsors and let them know where their sponsor money has been used.
2. Prizelist supercedes all awards programs in the case of Recognized shows.
3. Award Criteria as published by Awards Chair is not part of the by-laws. Awards criteria can be changed without a change of by-laws.
4. Show Secretary, if they have the guidelines, they can determine awards/prizes vs necessitating an Awards person be present.
5. There was some discussion on the FEI Four Year Old test and it’s guidelines in the awards program.
6. Prizelist is not as detailed as the Awards Program guidelines and some are not applicable to the end of year awards.
7. On website, when Champs/Res Champs are posted, note that all ribbons/test not retrieved from Spring Show I/II will be available for riders to pick up at Lemonade Daze. If they cannot be picked-up, they can contact awards@dallasdressage.org to arrange delivery/receipt.

Awards Chair (Ashley Bostrom):

1. <See some parts of Ads/Promos where Awards Program referenced. Items 3, 4, 6, 7.>

Junior Riders Chair (Rachel Campbell):

1. Sent a competition summary to the board for review, with details on riders, results.
2. Generally, all felt that the Juniors Team Champs went well.
3. All board fel that Rachel did a good job of managing the Junior Teams Championships.

Publications Chair (OPEN): Nothing to report. See General Business for more info.

Professional Advisor /Volunteer Coordinator (Sue Casey):

1. Has all volunteers organized for DDC Schooling Show: one office, two scribes, one ring steward, one runner.

Education Chair (Catherine Lopalo):

1. Freestyle Clinic: Both Doreen and Catherine have been in contact with Terri Ciotto-Gallo (Doreen) and Karen Robinson (Catherine) to determine availability for a Freestyle clinic in November 2010. Neither is available. Karen Robinson is available during the week for a clinic due to her clinic in Houston (weekend prior to Thanksgiving) However, all agreed that holding a clinic during the week excludes most of the individual who work full time and therefore will not be well attended. Cost for Karen is \$400 travel fees, if shared with Houston. Min 8 rides at \$85. Format: prefers 3-day clinic format with three-hour seminar on first day with rides in the afternoon, second day of rides, third day of freestyle finalization, final freestyle completion will be at an additional cost to the rider (\$200-\$250). Can reduce costs somewhat by providing accommodation for clinician (Sue Casey or Catherine Lopalo have offered on previous occasions.)
2. See April minutes re: USDF & Region 9 Grants information on preferred “camp” format in order to receive grants.

General Business:

1. Summer Meeting:

Date set for 21 August at LCEC School of Horsemanship.

Kathy Lyons (equine chiropractor) not available.

Richard Castelow (saddle fitter) could be available, to be confirmed by Catherine Lopalo.

Cassandra ? (pilates instructor who also rides) seems to be weak on the “riding” association as she is very beginner rider and may not understand fully the physiological application of certain pilates exercises in achieving optimum rider fitness/effectiveness.

BlueBonnet Feed (Molly Childers) is available and has confirmed with B Clarke

Illustrated Horses DVD (Jennie Bohart) has the dvds and can bring them for Gen Membership to watch, if time allows.

Vet/Farrier – suggested asking Reata Equine (Britt Conklin) if he is able to do a talk on equine podiatry. B Clarke contacted and Britt is confirming his availability. DDC to offer to pay travel expenses.

Food: need finger food, light and cool for summertime. Suggest fruit skewers, finger food, fruit salad in a watermelon, etc. To be confirmed closer to the date – all board members can contribute food/drink if desired.

Email Votes/Discussions:

1. Newsletter followup: Barbara Clarke was unable to get in contact with Paige Peters to get newsletter softcopy in order to assist with publication. Barbara Clarke has volunteered to take over publication of the newsletter temporarily. DDC will pay for software needed in order to publish the newsletter. June edition mailed on Wed 16 June 2010 (hardcopy) and July newsletter will be in electronic format and will include Schooling Show results.