

Meeting Minutes  
Conference Call

Present:	Barbara Clarke, Barbara Lewis, Doreen Cutts, Cindy Murray, Charlotte Stotts, Pauline Jaroszewicz, Teresa Deeter, Janice Mauren, Jennie Bohart, Catherine Lopalo, Sue Casey, Rachel Campbell
Proxies:	
Guests:	
Apologies:	Jackie Blackmon
Quorum:	MET
Opened:	8:07pm
Next Mtg:	TBD, estimated 2 <sup>nd</sup> Week of February, possibly 11 Feb 2010
Closed:	10:00m, Moved: Jennie Bohart, 2 <sup>nd</sup> : Catherine Lopalo
Minutes:	8 December 2009. Need Motion to approve and 2 <sup>nd</sup> .

Presidents Report (Jennie Bohart):

1. Nothing to report

Vice President's Report (Doreen Cutts):

1. Schooling Show Notes:

- thus far we need some volunteers: 2 scribes, 1 scorer and 1 runner. Sue Casey is current volunteer coordinator.  
ACTION: Teresa Deeter will send list of members who have checked "willing to volunteer" on their membership forms to Sue Casey.

ACTION: Sue Casey (Volunteer Coordinator) to contact those who indicated an interest in volunteering . Note: there is no requirement for any volunteers to be current nor past members.

- Volunteer Coordinator to track volunteers hours and either be at the show personally to track/sign-in or have a representative at the show. Cindy Murray offered to help with volunteer sign-in while she's at the store trailer.  
Nothing to report

- Post mortem meeting was held with members of Schooling Show Committee to review issues related to 12 December 2009 Schooling show and formulate requirements for the Schooling Show Secretary for more Schooling Show Success and more satisfied customers/schooling show competitors.

- Post mortem meeting discussed one method to help identify DDC representatives and officials was through the use of t-shirts with "Show Staff" on back and DDC logo on front OR via "Show Staff" windbreakers during inclement weather. The intention was to provide ring stewards, paid staff, volunteers and club board members with identifying clothing that is easy to identify and does not add an additional layer during the warmer months. T-shirts were selected as they can be cost effective, easy care and appropriate for a variety of weather situations.

- Some years ago it was suggested the DDC buy "safety vests" in bright fleuro colours for show staff and club representatives to wear as easy, visible identification on show grounds. Jennie Bohart had bought these vests (bright yellow) and has approximately ten (10) vests in the club show trailer. Pauline Jaroszewicz said the club currently had a lot of the old blue or yellow Show Staff t-shirts in the trailer.

ACTION: Doreen Cutts and Catherine Lopalo to get quotes on t-shirts with "Show Staff" on across back shoulders and also on imprinting "Show Staff" across back of safety vests (vests are estimated to be a polyester mesh material.)

ACTION: Sue Casey to find sponsors to subsidize the purchase and/or imprinting of these vests. Will work with Sponsorship prime Janice Mauren on how this works with current DDC ads/promotions/sponsorships program.

Secretary's Report (Barbara Clarke):

1. Schooling Show Post Mortem: Barbara presented an overview of the issues and actions which are going to be presented to Michelann as requirements for being Schooling Show Secretary and then also Recognized Show Secretary for 2010. This document has been reviewed by Schooling Show committee of Doreen Cutts, Barbara Lewis and Barbara Clarke. Will be distributed after it has been presented and agreed upon by Schooling show Committee and Michelann Tachibana. Sue Casey suggested we start finding and committing some "backup" show

secretaries. Others including Barbara Lewis, Doreen Cutts, Jennie Bohart and Sue Casey were discussed as possibilities with their pros and cons and past history with the Dallas Dressage Club weighing as part of discussion.

ACTION: Sue Casey to send list of alternative and acceptable Show Secretaries to Barbara Lewis (copying Doreen Cutts and Barbara Clarke) for backup.

Treasurer Report (Barbara Lewis):

1. Bank Balances:  
Vanguard as of 9/30/09 \$2645.34  
Prosperity Bank 11/30/09 \$32, 285.90
2. December Schooling Show P&L will be emailed to all for review.

Membership Chair (Teresa Deeter):

1. Current membership is 105 which is more than were paid this time last year.

Recognized Show Report (Michelann Tachibana): Nothing to report / not present

Recognized Show Chair (Jackie Blackmon): Nothing to Report / not present.

Schooling Show Chair (OPEN): Nothing to report / not present.

Ads and Promotions Chair (Janice Mauren, Cindy Murray):

1. Janice and Cindy sent out new sponsorship levels via email first week in January.
2. Jan Ebeling will be at North Texas Equestrian Centre the third weekend in February – 20-21 February 2010 and North Texas Equestrian Centre will ask DDC for sponsorship of auditors to this event. NTEC will apply for sponsorship through Sponsorship Chair (Janice Mauren)
3. Sponsoring Future Events: Barbara Clarke created an Educational Event sponsorship request form and sent to all DDC board for review. Currently form has sponsorship requests being submitted to Barbara Lewis treasurer but can have future sponsorship requests submitted to Janice Mauren. Additionally, sponsorships for Educational Events should also be overseen by Catherine Lopalo for their applicability to club suitability as Education Chair. ACTION: Catherine Lopalo and Janice Mauren to work together to further finalize better process for consistent application of club funds for educational events.

Awards Chair (Pauline Jaroszewicz):

1. All banquet logistics are in progress. Alan Fox will be the announcer, Cindy Murray will be running the silent auction, Inez Campbell and Rachel Campbell will be handling the decorations (“Early Spring” themed).
2. Will provide free banquet seats for the primary person and a guest for the following main sponsors of the Dallas Dressage Club shows/activities: Its All About the Horse and Ganci Law LLP.  
ACTION: Barbara Clarke to send out hand written invitation to those two sponsors inviting them to attend the banquet.

Junior Riders Chair (Rachel Campbell):

1. Rachel suggested a Facebook page as a more contemporary method of keeping in touch with the general membership and the Juniors in particular.
2. Needs to have another email blast to general membership in order to generate more interest and more donations for the DDC Silent Auction. In December it was agreed that half the Silent Auction proceeds will go to the Juniors and half will go to Educational events/education fund.
3. Juniors Teams Championships: Rachel has been in contact with Bess Reinemann and she is still accepting applications for the Junior Teams Championships and can hold them at either July (Lemonade Daze) or May (Spring Show) Recognized shows. Due to Rachel’s commitments with her Young Rider activities and school schedule, it was determined that the Juniors Team Championships will be held at the May (Spring Show I/II) Recognized show at Las Colinas Equestrian Centre.

Publications Chair (Charlotte Stotts):

1. Charlotte mentioned the possibility that there was someone interested in taking over the Newsletter prime. Barbara Clarke had someone interested and had confirmed with Charlotte whether she was still interested in handing over the newsletter responsibilities to another person and continuing with the website administration. Charlotte confirmed that yes, she is still interested in handing off the newsletter responsibilities to someone and is not interested in a “collaborative” effort. However, wants to know if the board would like her to review/approve the person.
2. February newsletter is printed with photos. Charlotte is asking for information, submissions, articles and photos. Doreen suggested an electronic Feb newsletter and then have March as printed/hardcopy with photos and awards results from the February Annual Awards Banquet. .
3. Ads format: electronic ad material is mandatory. No longer acceptable to provide hand-written or other “hard copy” advertising format for publication. Charlotte will review with Janice any ads which come in for newsletter and website publication.

Volunteer Coordinator (OPEN):

General Business: Nothing to report, conference call ran out of time for any Education Chair discussions.

Email Votes/Discussions:

1. Jan Ebeling sponsorship: Proposed that DDC support the auditors of the Jan Ebeling clinic which will be held at North Texas Equestrian Centre (NTEC) on 20-21 February 2010. The DDC will subsidize discounts of \$10 per DDC member who attend, NTEC will in turn offer a \$10 per DDC member discount which will be reimbursed to NTEC after clinic has completed. Rachel Campbell/Janice Mauren will provide DDC with list of members who audited. DDC (Teresa Deeter, membership chair) will in turn provide NTEC with list of DDC members. Moved: Barbara Lewis, 2<sup>nd</sup>: Doreen Cutts. Yes votes noted via email response. No dissenting votes.
2. Gary Rockwell / Improving Your Judge’s Eye and Showing Skills clinic, presented by Austin Dressage Unlimited (ADU) and to be held weekend of 20-21 February 2010. The DDC will subsidize/sponsor the event for a set sum of \$300 which will allow DDC members to get discounted admission (\$5 discount to judge attendees, \$10 discount for auditor attendees). There is no limit on the amount of members who may receive a discounted admission. The DDC will provide funds in advance to ADU. The ADU in turn will mention DDC as sponsor and DDC will in turn advertise the clinic on both website and newsletter. Moved: Sue Casey, 2<sup>nd</sup>: Barbara Clarke. Yes votes noted via email response. No dissenting votes.
3. Doreen Cutts and Catherine Lopalo have secured the following quotes for “Show Staff” t-shirts and vest imprinting:
  - Catherine Lopalo’s contact:
  - Doreen Cutt’s contact
4. Ride A Test: Gloria Beduhn has committed to a Ride A Test the night prior to the 13 Feb 2010 Schooling Show. She will volunteer her time, with all proceeds of \$25 a ride being donated to the Juniors Fund with the DDC. The DDC will provide Gloria with a hotel room for Friday night.
5. Sue Casey has secured 1 scribe and 1 runner. 1 scorer needed.
6. DDC banner for mirrors at LCEC: Barbara Clarke secured quote and forwarded draft copy of artwork. Jennie Bohart feels that we have a banner already in the trailer. Need to review, measure banner and measure mirror.