

Meeting Minutes  
Conference Call

Present:	Barbara Clarke, Barbara Lewis, Doreen Cutts, Cindy Murray, Charlotte Stotts, Pauline Jaroszewicz, Teresa Deeter, Janice Mauren, Jennie Bohart, Sue Casey, Rachel Campbell, Ashley Bostrom, Jackie Blackmon
Proxies:	
Guests:	
Apologies:	
Quorum:	MET
Opened:	8:07pm
Next Mtg:	Olive Garden, Mesquite, TX, 2-March-2010, 7:00pm
Closed:	9:36pm, Moved: Jennie Bohart, 2 <sup>nd</sup> : Pauline Jaroszewicz
Minutes:	8 December 2009. Motion: approve December 2009 meeting minutes. Moved: Sue Casey, 2 <sup>nd</sup> : Jennie B. All approved.

Presidents Report (Jennie Bohart):

1. Nothing to report

Vice President's Report (Doreen Cutts):

1. Barbara Lewis and Doreen Cutts went to LCEC to go through & organize all the Schooling Show materials and ribbons. They collected all the prizes and ribbons. Condensed all schooling show supplies. Took inventory & consolidated. Doreen suggested that the DDC streamline the awards program for both the Schooling shows and Recognized shows. Suggested eliminating Championships from December Schooling Show.  
Motion: Eliminate Championships from December 2010 Schooling Show to return show back to regular Schooling Show. Moved: Jennie Bohart, 2<sup>nd</sup>: Pauline Jaroszewicz.
2. At December 2009 Schooling Show Championships Doreen noted that the High Point and Champion prizes were not awarded.
3. Doreen suggested that Ashley Bostrom is to keep track of ribbons for both Schooling and Recognized shows. Doreen will track inventory and communicate to Ashley what needs to be ordered.
4. Michelann reworked the December Schooling Show schedule and incorporated lots of breaks to accommodate late entries. Doreen suggested we add a "potluck" class at the end of the show for all those late entries which we cannot accommodate in the regular schedule. These riders/competitors will ride the class as a Test of Choice and will get ribbons (placings) with scores counting towards end of year awards. However, all divisions and levels will be scored as one class & place accordingly.

Secretary's Report (Barbara Clarke):

1. Barbara was asked to look into getting a DDC banner to cover mirrors at the LCEC arena. A rough draft of the banner design was circulated. However, Jennie confirms that there is already a DDC banner in the trailer. Jennie also confirms that the mirrors come down or LCEC has material to cover mirrors at DDC request. Banner idea closed.

Treasurer Report (Barbara Lewis):

1. Bank Balances:  
Vanguard as of 12/31/09 \$2646.16  
Prosperity Bank 01/31/10 \$28,785.06
2. December Schooling Show P&L will be emailed to all for review.

Membership Chair (Teresa Deeter):

1. Currently have 127 members which is ahead of number as compared to last year at this time.

Recognized Show Report (Michelann Tachibana): Nothing to report / not present

Recognized Show Chair (Jackie Blackmon):

1. Jackie confirmed that according to USEF regulations for level 3 Recognized shows, both Barbara Lewis and Michelann Tachibana were approved as Show Manager and Show Secretary for all three DDC Recognized Shows.
2. Jackie submitted his resignation as Recognized Show Chair, effective immediately citing other business projects. Jackie felt that the current organization of entire board acting as a Recognized Show Committee was working fine and that current team could handle adequate.
3. Prizelist for Spring Show: Michelann is doing the prizelist and will provide to Charlotte for submission on the website as soon as it is completed, latest by opening date.
4. Janice is to be the main point of contact for all incoming and outgoing Sponsorship business, not Barbara Lewis as may have been previously done.  
ACTION: Doreen to discuss with Barbara Lewis (as Recognized Show Manager) if there is a need for a Show Chair with current organization.

Schooling Show Chair (OPEN): Nothing to report / not present.

Ads and Promotions Chair (Janice Mauren, Cindy Murray):

1. Club has two events we are sponsoring in February (Gary Rockwell, Jan Ebeling).
2. Janice has tweaked the Educational Event Sponsorship request form and is ready for website submission.  
ACTION: Janice to send email to notify everyone that the form is available and on the website.  
ACTION: Janice to send Charlotte the Educational Event Sponsorship form for submission to the website.  
ACTION: Charlotte will post the Educational Event Sponsorship form on the website for members to access.
3. Silent Auction: have approx \$6K in donations for the silent auction.
4. Silent Auction: last year the DDC donated one (1) horse stall and one (1) tack stall per Recognized Show and one (1) horse stall per Schooling Show. It was not clear that the DDC would match what was donated last year when the board originally approved the show stall donations in December. All present agreed that matching the same donation level as last year was appropriate.

Awards Chair (Pauline Jaroszewicz):

1. There are approx 87 banquet attendees. Need helpers at Maggiano's by 5:30pm to help setup and start checking in attendees.

Junior Riders Chair (Rachel Campbell):

1. All applications have been finalized for the Youth Teams competition at Spring Show.

Publications Chair (Charlotte Stotts):

1. The February newsletter is fairly large both in number of pages and also in memory size. Charlotte put the newsletter as a link instead of as an email attachment due to the large memory size. Charlotte received a fair number of complaints about ad quality and so increased the resolution of the ads submitted and therefore the newsletter memory size was much larger.
2. March Newsletter: need everything finalized by 24 Feb due to travel obligations.
3. Charlotte expressed disappointment that contributors waited too late.
4. Charlotte officially submitted her resignation as Newsletter editor effective end-of-March 2010. Charlotte is willing to help transition to the new chair. Jennie Bohart queried Charlotte as to her continued involvement as part of club publications, including retaining website support/webmastering.

Volunteer Coordinator (Sue Casey):

1. Have plenty of volunteers for the February Schooling Show including enough volunteers for the Ride A Test. Have (unconfirmed): Cathy Conk, Etta Foster, Amber Clarkson, Caryn Blom, Galvin Swift. Sue will provide Cindy/Tom with a form to keep at the It's All About The Horse trailer for volunteer sign-in and volunteer hour tracking.  
ACTION: Doreen to send a volunteer roster form to Jennie Bohart to bring to schooling show.

General Business:

1. Board has approved Ashley Bostrom as replacement for Pauline Jaroszewicz as Awards, Events and Meetings Chair, to be effective 1 March 2010. Moved: Pauline Jaroszewicz, 2<sup>nd</sup>: Jennie Bohart.

Email Votes/Discussions:

1. Show Staff T-shirts: Catherine Lopalo provided a quote from Mike Nestor of FUM Customs. T-shirts are: \$8.00 for supply and personalize, quantity 12 t-shirts. Vests will cost \$7.00 to personalize if supplied by club. Mike Nestor: [mike@fumcustoms.com](mailto:mike@fumcustoms.com), 940.395.8847. Doreen provided the following quote: 25 t-shirts the price would be \$9 each including printing (\$225). 10 windbreakers the price would be \$19 including printing. (\$190).