

Meeting Minutes
Conference Call

Present: Pauline Jaroszewicz, Barbara Clarke, Barbara Lewis, Jennie Bohart, Doreen Cutts, Charlotte Stotts, Teresa Deeter, Cindy Murray, Janice Mauren
Proxies: None
Guests: None
Apologies: Jackie Blackmon, Lisa Blackmon, Jason Stotts, Michelann Tachibana, Charlene Lynch, Shelly Vaughan
Quorum: Met
Opened: 7:10pm
Next meeting: Tues 3 March 2009 (either in person or via conference bridge)
Closed: 8:49pm Moved: Jennie Bohart, 2nd: Pauline Jaroszewicz
Minutes: January minutes approved as written, moved: Jennie Bohart, 2nd: Cindy Murray

General Business:

1. DDC Banquet and Silent Auction: Cindy M had some questions for Pauline re: banquet logistics (such as giveaways, headcounts, timing, do we allow "i.o.u.'s" for silent auction, etc.). The answers are that no, we do not allow "i.o.u.'s" for Silent Auction items.
ACTION: Barbara Clarke to send out a quick Yahoo blast, Janice Mauren to send out an email blast, asking general membership for all gently used books & DVDs for silent auction education table.
2. Cindy M had some feedback from members re: if the DDC could promote the clinics being held at someone's private facility (the answer is No, that is advertising which has a price list associated with it depending on advertising needs) and also if there is scholarship money for members to participate in various "expensive" clinics. Which prompted...
3. Scholarship Application: lots of discussion on the scholarship application, convention subsidy and sponsorship applications as updated by Barbara Clarke & distributed to board. Janice Mauren offered that the board should get more information from the applicant to better determine receiver of funds (i.e. what are they going to do with the funds, how will it help them in their dressage, etc.) All agreed to add a 2nd page to Scholarship Application to request more details on horse, his educational level, usual trainer, why choosing/chose to ride with this trainer/clinician. All agreed to add additional terms & conditions: Scholarships can only be awarded to an individual once every two years, can apply as often as necessary, remove the "written report" requirement, board admits that volunteer hours requirement is hard to document & track so will be on the "honour system".
ACTION: Barbara Clarke to provide edits as above & resubmit to board for approval.
4. Convention Subsidy: tweak/edit report section from "required" to "appreciated".
ACTION: Barbara Clarke to provide edits as above & resubmit to board for approval.
5. National Merit Sponsorship: need to make sure it's clear this is for national NOT regional championships, which includes national breed championships as qualifying. Barbara Clarke to clarify "national" in all language on form. Add to Scholarship Application & National Merit Scholarship "a DDC member may not apply for both a National Merit Sponsorship AND a DDC Board Scholarship in the same year. Recipients are limited to one award (DDC Board Scholarship OR National Merit Sponsorship) per year from the Dallas Dressage Club."
ACTION: Barbara Clarke to provide edits as above & resubmit to board for approval.
6. Tracking Volunteer Hours: It was generally agreed that tracking volunteers hours is mostly on the honour system. How the club will proceed to track hours from this point forward is for the "chair" or organizer of an event will email the volunteer hours earned, at the conclusion of each event, to volunteers@dallasdressage.org. Also, there was a request for a posting on the website that if members want credit for their volunteer hours they need to email volunteers@dallasdressage.org.
ACTION: Charlotte will have the volunteers@dallasdressage.org email address to be forwarded to membership@dallasdressage.org.
ACTION: Teresa Deeter to add a field to the database for "volunteer hours".
7. Juniors Dressage "Fun Day": Barbara Clarke proposed a gymkhana-like format for a juniors event. The event was proposed in writing via email to all board via 2 Feb 2009 email and is briefly outlined below:
Juniors "Dressage Gymkhana" June 2009
a) All entries to be sent to Barbara Clarke, closing date same as schooling show. Entries to include:

- rider name, rider age, rider skill level & level of competition experience(s), horse name, horse age, horse breed, rider's normal instructor name, liability waiver, Coggins and payment.
- b) All riders to be grouped according to skill level in approx 4-6 groups, sized at approx 4-6 riders per group:
 - Group 1 (?name?): walk and trot only, young riders under 12, ponies
 - Group 2: walk and trot only, anyone over 12 or large young horse with older rider.
 - Group 3: walk, trot and canter. Just basics. No laterals. Basic control in groups.
 - Group 4: walk, trot and canter with some small rails, ground poles, cavaletti
 - Group 5: walk, trot, canter, laterals, more than 18" jumping
 - Group 6: walk, trot, canter, laterals, brave and crazy (eventers)
- c) A volunteer or paid professional will be "stationed" to hold a 30 minute session at their activity. The jumping activities can start small for the younger set and get larger as the groups advance. Groups are max at six (6) per comfort level of instructor
- d) Volunteers will be needed to help set up equipment, keep time and ferry people/groups to the right stations, assist with lunch set-up, clean-up.
- e) Lunch break for demonstrations or video (How about horse bloopers?) Lunch provided. Water bottles provided to all – all day.
- f) Stalls free if paid for schooling show (as per Educational Fest)
- g) schedule tbd
- h) All volunteers for this event will be given credit towards DDC volunteer hours.
- i) All agreed that in this instance as it's a Juniors event and mostly drawn from Volunteer instructors, in addition to being a "pilot program", that the club can waive the "minimum professional standards" requirements.
ACTION: Barbara Clarke to report back to the board in March with instructors info, costs, etc.
- 8. Jan Ebeling & Betsy Steiner Educational Clinics:
Janice Mauren contacted Jan Ebeling – not available in spring but OK for a clinic in the autumn timeframe.
ACTION: Janice to contact LCEC & Whispering Farms & Stargate re: possible venue for early November clinic. Doreen Cutts having a hard time getting in touch with Betsy Steiner's staff.
ACTION: Cindy Murray also suggested David Blake. Cindy to research his availability & fees.
- 9. Clinics Question: when the event is a big name – do we want to sponsor the event & if so do we ask for auditors entry discounts for DDC members? All agreed that we need guidelines on these types of club sponsorships/funding – i.e. whose clinics do we support & which clinics do we not support, what do the organizers do with the money, do we require them to use the money on a particular needs, and how is the club represented as part of the event sponsorship?
Subcommittee: Janice M, Cindy M, Jennie B, Barbara C. Subcommittet to come up with guidelines on these types of DDC support.
- 10. Recognized Show Committee: all present agreed to meet a.s.a.p. and come back to Board with updates on Spring Show I, II, Lemomade Daze, etc. All agreed to meet at the DDC Schooling Show on 14 Feb at end-of-day for updates.

Vice President's Report (Doreen Cutts): See general business.

Secretary's Report (Barbara Clarke): See general business.

Treasurer Report (Barbara Lewis):

1. Bank Balances as of 31 Jan 2009
 - Vanguard: \$ 2,632.16 (31/Dec/09 statement)
 - Franklin: \$ 18,480.11 (31/Jan/09 statement)

Membership Chair (Teresa Deeter): See general business.

Recognized Show Report (Michelann Tachibana): Not present. Nothing to report.

Schooling Show Chair (Charlene Lynch): Not present.

Ads and Promotions Chair (Janice Mauren, Cindy Murray): See general business.

Awards Chair (Pauline Jaroszewicz): Nothing to report.

Junior Riders (Shelly Vaughan): Nothing to report.

Publications (Charlotte Stotts): See general business.

Young Riders (Lisa Blackmon): Nothing to report.