

Meeting Minutes
Las Colinas Equestrian Centre

Present:	Barbara Clarke, Barbara Lewis, Doreen Cutts, Cindy Murray, Charlotte Stotts, Pauline Jaroszewicz, Teresa Deeter, Janice Mauren, Jennie Bohart, Catherine Lopalo, Sue Casey, Ashley Bostrom
Proxies:	
Guests:	
Apologies:	Jackie Blackmon, Rachel Campbell,
Quorum:	MET
Opened:	7:40 PM
Next meeting:	5 Jan 2010 7:00pm, Location TBD
Closed:	9:35pm, Moved: Jennie Bohart, 2 nd : Charlotte Stotts
Minutes:	10 November 2009 minutes approved with revisions. Moved: Sue Casey, 2 nd : Barbara Lewis

Presidents Report (Jennie Bohart):

1. Received a Thank You note from the USDF for the DDC contribution to the USDF Convention breaks. Will email copy to BAC for record keeping. Hardcopy to Treasurer.
2. Filed the annual GMO Affiliate verification form to USDF. Was suggested that Jennie Bohart keep until all revisions/corrections have been finalized.
3. Rachel Campbell sent email to Bess Reineman (cc Jennie Bohart) re: Youth Team Championships. All questions to be forwarded to Barbara Lewis (Recognized Show Manager, Treasurer). Thus far Youth Team Championships will be held at the May (Spring Show I/II).
4. Open Office / Symphony: these are two different free software programs which are intended to be compliant with MS Office. Jennie was suggesting these for the DDC Board to use as it's free – for the DDC laptop – which would eliminate the need for some software licenses for people who are doing work for the DDC. These two options will NOT replace Fox Village or QuickBooks. New versions of Fox Village and QuickBooks will become available 1 Dec 09 and Jennie Bohart will load onto the DDC computers.
5. Jennie Bohart provided her one year notice that she will not seek re-election as President of the DDC. Note: anyone wishing to volunteer for the role of DDC President needs to have been on the board for a min of one (1) year.

Vice President's Report (Doreen Cutts):

1. Nothing to report

Secretary's Report (Barbara Clarke):

1. Barbara Clarke provided notice that she will not do the Region 9 club baskets in 2010 nor will she do the DDC basket for the USDF Board of Governors meeting "giveaway". Sue Casey volunteered to do the baskets for 2010.

Treasurer Report (Barbara Lewis):

1. Bank Balances:
Vanguard as of 9/30/09 \$2645.34
Prosperity Bank 11/30/09 \$31,313,55
2. Show P&L will be emailed to all for review.

Membership Chair (Teresa Deeter):

1. Current membership is 56 with a new membership year just starting.
2. Winners of the 2010 Membership draw were: Sally Hogle and Barbara Clarke
3. Janice will send a reminder via email to all to renew now.

Recognized Show Report (Michelann Tachibana):

1. All judges for 2010 Recognized Shows and all facilities are under contract.
2. There was some discussion between Michelann, Sue Casey, and Barbara Lewis on the ring closures issues from the Yellow Rose show and ensuing confusion due to the inclement weather.
3. Sue Casey recommended not hire the TD (Cleon Wingard) in the future due to the number of complaints club received about his handling of the weather and ring situation.
4. There was a lot of discussion on ways to handle future occurrences of this nature including providing back-ups for Show Secretary and Judge(s).

Recognized Show Chair (Jackie Blackmon): Not present. Nothing to Report.

Schooling Show Chair (OPEN):

1. Current Schooling show Secretary is Michelann Tachibana. Michelann reports that the show is not full though the closing date has passed. Will allow for more entries until midday on Thursday prior to show (Thurs, 10 Dec 09), waiving late fees
2. Charlotte Stotts to update website with info on late entries still being accepted, noting late fees waived. Janice Mauren will send "email blast" to also alert potential competitors.
3. Show due to start approx 8:45am or so. Michelann does not see need to start earlier.
4. Bruce Lawrie will be helping in the office on Friday and Saturday to get computers networked.
5. Cathy Conk and Sarah Hester have volunteered to help in the office as scorers.
6. Leslie Heltzen and Barbara Clarke have volunteered to scribe.
7. EMT is secured.
8. Championship prizes & Gift Certificates: Pauline will bring all she has to show. Sue Casey will help with ribbon set up on Friday.

Ads and Promotions Chair (Janice Mauren, Cindy Murray):

1. Sent an email reminder to all re: Scores deadline for Banquet. Pauline thinks that there are more entries/scores than last year.
2. Education Chair, in assistance with Ads/Promos chair, wants to schedule Jan Ebeling for the Spring 2010.
3. Question arose re: DDC helping with Auditors fees. It was requested that the club help similarly as was done for the Heike Kemmer clinic (per auditor discount).
4. Currently, Kai Handt has Jan Ebeling scheduled for three clinics in 2010. Janice will check with Kai to see how the DDC could help/assist with those clinics.
5. Sue Casey suggested Jan Brink as an alternative clinician for DDC educational clinics. Sue stated that Region 9 is interested in hosting him in the future. Molly Gigenbach is the local contact for Jan Brink. There was some discussion on the facility and other logistics esp. with regards for tying into his trip to the WEG in Lexington, KY.
6. Silent Auction: last year the funds went to the Education 2009. Suggest 2010 banquet silent auction funds go to Jr/YR.
7. Aside from Silent Auction funds from the past years and the other funding subsidies (i.e. Scholarship award), the Jr/YR do not typically get a lot of financial support from the DDC. MOTION: Sue Casey moved that half of the 2010 Banquet silent auctions go to Jr/YR and the other half go to Education needs. 2nd; Janice Mauren

Awards Chair (Pauline Jaroszewicz):

1. Ashley Bostrom introduced herself. Ashley is helping Pauline with the banquet in preparation for taking over the role of Awards/Meetings/Events Chair for March 2010 onwards.
2. Banquet Theme is: "Early Spring"
3. There are more scores than last year's submissions.
4. Pauline/Ashley will use the same company this year for trophies and prizes as we have done in the past.

Junior Riders Chair (Rachel Campbell): Not present. Nothing to Report.

Publications Chair (Charlotte Stotts):

1. Charlotte posed a question as to when the High Performance Chair position was eliminated. The By-laws review decided that the position was no longer needed and that the voting board would remove that position from current appointed chairs roster.
2. Mailed Newsletter: The club has decided not to allow exceptions to the hardcopy newsletter. Currently hard copies are only mailed quarterly, the remainder of the monthly newsletters are available and distributed in electronic format. However, one or two members have asked to keep receiving hard copies of the newsletter, one of whom has contributed to the cost of providing such printing/postage. A few board members who know the person have committed to providing that member with a hard copy each month.
3. Janice has been asked to advertise that the mailed hardcopy is distributed in February, May and August. Currently rates to advertise are based on format of distribution, i.e. ¼ page ad in hard copy newsletter is \$10, and electronic copy is \$5.

Young Riders / High Performance Chair (Lisa Blackmon): Not present. Nothing to report.

Volunteer Coordinator (OPEN):

General Business:

1. Volunteer Coordinator: Sue Casey has offered to take on the role of DDC Volunteer Coordinator for 2010.
2. Austin Dressage Unlimited group is hosting a seminar titled "Improving Your Judge's Eye & Showing Skills" with Gary Rockwell. Sue has asked the DDC to provide a sponsorship of \$300 towards this seminar, pending financials on the seminar from Austin Dressage Unlimited. Motion: DDC will provide \$300 towards the "Improving Your Judge's Eye and Showing Skills" seminar, pending financials from Austin Dressage Unlimited. Moved: Doreen Cutts, 2nd: Sue Casey. All DDC members and particularly anyone who shows and/or Judges are encouraged to attend.
3. Sue Casey will provide (or get) an ad for this seminar to Charlotte for inclusion in the newsletter and website.
4. Ashley Bostrom: has submitted her resume for review as a replacement for Pauline Jaroszewicz as Awards/Events/Meetings Chair position. Ashley explained her desire for the position and how it corresponds to the work she did in New York.
5. Catherine Lopalo: offered her insight into her desire to assume the role of Education Chair for the club. Her main points were:
 - a) she wants the educational events to be less barn specific, more locally driven
 - b) she suggested the club survey the membership to find out what they want in an educational program
 - c) feels the Education Chair cannot be promoting their own self interests
 - d) Suggested a "two tiered" approach for educational programs offered to Trainers and then to Students.Doreen informed Catherine of past survey results and how the DDC implemented programs based on member responses/desires.
Charlotte suggested that Catherine write an article on Education for the DDC newsletter.
Motion: Approve Catherine Lopalo as Education Chair. Moved: Jennie Bohart, 2nd: Doreen Cutts.