

Meeting Minutes

La Madelaine Restaurant

Present: Doreen Cutts, Pauline Jaroszewicz, Barbara Clarke, Jennie Bohart, Patti Porter, Charlotte Stotts  
Proxies: Pauline for Barbara Lewis, Charlotte for Lisa Blackmon  
Guests: none  
Apologies: Barbara Lewis, Lisa Blackmon, Michelann Tachibana  
Quorum: Met  
Opened: 7:05pm  
Next meeting: 5 February 2008 La Madelaine, Las Colinas  
Closed: 8:50pm, Moved: B Clarke, 2<sup>nd</sup>: P Porter  
Minutes: 4 Dec 07 Board Meeting Minutes approved, Moved: P Jaroszewicz, 2<sup>nd</sup>: P Porter

Presidents Report (Doreen Cutts):

1. Freestyle Clinic: Date correction – correct date to be 28-30 March. Charlotte Stotts to correct date on website. Will not advertise the clinic in SWHT as already listed in Ft Worth Dressage Club newsletter, DDC newsletter and highlighted in February SWHT publication.
2. By-laws to be updated at General Membership meeting during Annual Awards Banquet. J. Bohart proposed banquet to also be the general election membership meeting. Meeting to start at 5:30pm prior to start of banquet. Action: J Bohart to encapsulate what bylaws are being reviewed. a) election meeting, b) types of membership c) terms due for re-election d) have general membership meeting at C Quarter Circle Ranch (during Adult Camp) Action: Patti Porter to write description of USDF family membership definitions for Jennie Bohart for inclusion and review for by-laws.

Vice President's Report (Jennie Bohart):

1. Fundraiser for Lyndon Rife (medical expenses): Board agreed a wonderful idea and has done a fundraiser in the past. However, the issues of setting a precedent (“do it for one, must do it for everyone”) and issues with tax status are potential negatives. Suggest “Ride-a-Test” or donations side table/bucket. Charlene suggested proceeds of tack swap at Feb Schooling Show, Action: Charlene to talk with Julie M about “Ride-a-Test” for next Feb Schooling Show (Julie judge) Action: Charlene to organize tack swap, document how it will work and distribute to rest of board for review Motion: DDC to provide box to receive donations for Lyndon's Healthcare, to be accessible at Feb Schooling Show at LCEC. Moved: Jennie Bohart, 2<sup>nd</sup>: Patti Porter

Secretary's Report (Barbara Clarke):

1. Discussed needs for slide show: suggested B Clarke get cable lock for laptop at Lone Star Park. Lone Star Park has all equipment needed. B Clarke will also contact Frances Luse on photos for use for slideshow. Pauline will ask Bruce Lawrie's permission to use photos on CD (as provided by Jennie Bohart) from last year's banquet. See President's report on photographer and Emcee details.

Treasurer Report (Barbara Lewis):

1. Barbara Lewis reports the current Bank Balances as of 30 Dec 2007:  
Vanguard \$2,530.46 (30/Sept/2007)  
Franklin/Equity \$28,578.21 (30/Nov /2007)
2. P&L provided to board for review. Schooling shows remained very profitable with a net profit of \$5,977 for the year. However, ribbons and trophies are not bought every year, and will inflate expenses on some years. For 2007, the biggest increase in recognized show expenses was a 4<sup>th</sup> judge at the shows, and spring 2007 show was 3 shows instead of 2. This has been addressed for 2008 and should show an improvement in expenses.

Recognized Show Chair Report (Jackie Blackmon): Nothing to Report.

Awards Report (Pauline Jaroszewicz):

1. Photographer at Banquet: Pauline to ask Bruce Lawrie, pay him for his services.
2. Emcee: Barbara Lewis to contact Alan Fox  
Action: Doreen to contact Barbara Lewis re: compensation for Bruce & Alan for service.  
Action: Doreen to contact Bruce re: photography, payment and our rights to photos (“all photos property of DDC”)
3. Silent Auction: J Bohart suggested proceeds to benefit DDC Educational Programs  
Action: K Wolter, C Lynch to solicit and collect donations. To prime collection & administration of silent auction with Ann Counts  
Action: All board members to donate something for the “DDC Board Basket” to be auctioned at banquet. Doreen to provide basket. Board members to bring items to next meeting, Tues 5 Feb 08, La Madelaine.  
Motion: DDC to donate tack stalls for each show (7 stalls, one tack stall for each schooling & recognized show).  
??Someone to do certificate?? Moved: Pauline Jaroszewicz, 2<sup>nd</sup>: Barbara Clarke

Membership Chair Report (Patti Porter):

1. Approx 50 new members this month, bringing total membership to approx 105. New membership database distributed to Board.

Junior Riders Chair Report (Shelly Vaughan): Nothing to Report.

Schooling Shows Chair Report (Charlene Lynch):

1. Schooling Show Championships: citing Oklahoma dressage club who had a schooling show championship – tried to model proposal after example.
2. Can have Schooling Show Championship as part of a regular show – simply provide two entry forms and hold Championship classes during same event. Can use any schooling show with an “L” graduate judge
3. Submitted better, more comprehensive draft for DDC Schooling Show Championships document, which included rules, fees, qualifying test scores, etc.  
Motion: Approve and try this Schooling Show Championship program for inclusion in 6 Dec 08 DDC Schooling Show. Moved: Jennie Bohart, 2<sup>ns</sup>: Pauline Jaroszewicz.
4. 23 Feb 08 Schooling Show: include new entry form for newsletter and website. Judges confirmed as Debbie Cinotto and Julie Madriguera.
5. Office Fees for 2008 Schooling Shows:  
Motion: Raise office fees to \$15 for Schooling Show entries. Moved: Pauline Jaroszewicz, 2<sup>nd</sup> Jennie Bohart.

General Business: Nothing to report (other than discussed above.)

FEI Coord/Young Riders/High Performance Chair (Lisa Blackmon): Nothing to Report

Publications Chair (Charlotte and Jason Stotts):

1. Provided final “revamp” of DDC Newsletter “Transitions”. Doreen suggested a theme for the March official newsletter, geared towards competing/showing i.e. how to complete a recognized show entry form, how to get ready for a recognized show, etc.
2. Website: consider removing “member’s corner” How to limit access to membership database (and contact information). Board discussed technical aspects and agree to leave website “as is” for time being until asked to do otherwise.
3. Discussed some tweaks with various DDC pages on website and their locations within the site.
4. Photo Gallery on website: there are not a lot of photos – which makes the site seems cold/unpersonable.

Ads / Promotions Chair (Lisa Blackmon): Nothing to Report