

Meeting Minutes

La Madeleine Restaurant

Present: Doreen Cutts, Pauline Jaroszewicz, Barbara Clarke, Barbara Lewis, Patti Porter, Charlotte Stotts, Jason Stotts, Lisa Blackmon, Jackie Blackmon

Proxies:

Guests: none

Apologies: Jennie Bohart, Shelly Vaughn, Charlene Lynch

Quorum: Met

Opened: 7:05pm

Next meeting: xx May 2008 La Madeleine, Las Colinas

Closed: 8:55pm, Moved: P Jaroszewicz, 2nd: J Bohart

Minutes: 4 Mar 08 Board Meeting Minutes approved, Moved: B Lewis, 2nd: P Jaroszewicz

Presidents Report (Doreen Cutts):

1. Freestyle Clinic: all attendees really enjoyed it. Very sparse attendance by individuals who were not related to the riders in the clinic. Two attendees expressed interest in doing it again. Lisa B relayed info on a freestyle clinician from Florida – will get more rates and clinic info. Should we do an annual freestyle clinic? Suggest either early (pre-season) or late in the year (post season). Imperative to keep location central to consider cost of fuel. Distance somewhat prohibitive with first clinic location choice and may have been factor in low auditor turnout.
2. Ride A Test Clinic: Really good turnout and great feedback. Why is it always so popular? Because the riders are already at the facility...
3. Adult Camp: Doreen (and others) have concerns with the abysmal turnout for the Freestyle Clinic and other past clinics (i.e. 2007 Test Clinic with Natalie Lamping) and fear may be low attendance in Adult Camp – C Quarter Circle is a long distance for many and some board members wonder if that will deter people for attending?. One idea as an alternative is to rent LCEC same weekend as October Schooling show – have a One Day Education Camp on Saturday with multiple instructors in multiple rings (i.e. private lessons in one arena, group lessons in another arena, longe lessons in yet another arena) plus Friday night lecture/demo. How to gauge interest? Board all agreed to start advertising now dates, location and instructor to start garnering interest. Communicate a July cut off date (with deposits). If at that time we still do not have enough interest to fill the camp then we can all discuss the one-day Las Colinas alternative. Also add “young riders on a space available”.
4. General Membership Meeting: Board has in the past talked about having the meeting in tandem with the June Schooling Show at Las Colinas. Will not provide a big dinner – only hors d’oeuvres /light snacks and light beverages. Doreen could not get response from Cheryl Gray re: grooming clinic. Barbara Clarke contacted Cindy Murray with It’s All About the Horse and Cindy is happy to participate either with grooming lecture or with Fashion Show idea. How else to attract attendees? Club suggested offering door prizes for those who attend entire meeting, even option of offering a \$100 Gas Card as a prize.

Elections: the following board positions are up for re-election: President, Vice President, Recording Secretary and Membership Chair. Doreen Cutts announced she will not be running for re-election as club President. Barbara Clarke announced via email that she will run again for re-election as Recording Secretary. A stipulation for President is that candidate must be on the board for 1 year. All nominations are to go to Jennie Bohart. Barbara Clarke to work with Charlotte to craft an announcement on website, Yahoo group.

By-Laws: need to get them changed re: meeting requirements. Old meeting requirements did not allow for conference calls or online meetings technology. Need to also remove the fixed number of meetings required. Subcommittee: Barbara Lewis, Pauline J, and Jennie Bohart to review and create alternative proposal.

5. Schooling Shows Ride A Test Criteria: Lisa Blackmon emphasized that the instructors for the ride a test need to be on a volunteer basis and also need to be an FEI trainer. All funds raised go to Club. Barbara Lewis and Lisa Blackmon will discuss & propose clear criteria to board at a later date (aim for May meeting?)
6. Scribe Clinic: well attended and well reviewed. Bill McKee has offered to run a Test Calling Clinic at the June Schooling show (in tandem with General Meeting activities?). Details are TBD per Bill McKee.

Vice President's Report (Jennie Bohart): Nothing to Report

Secretary's Report (Barbara Clarke):

1. Horse of Course has approached Barbara Clarke to ask if DDC can assist or participate in the upcoming Lars Petersen Symposium. Clinic/Symposium to be held weekend of 8-9 November at Las Colinas E C with video screening of rider applicants from 1st level to Grand Prix, two riders per level. Board discussed how we could participate and determined we could not offer any financial assistance but could promote/help in the following manner: MOTION: provide insurance for the event, provide volunteers for the event (hours earned would go towards club volunteer incentives), advertising in our monthly Southwest Horse Trader space, advertising in our Transitions newsletter and club website plus an ad in the Lemonade Daze and Yellow Rose show programs (if programs are printed. Moved: Barbara Lewis, 2nd: Pauline Jaroszewicz
2. Adult Camp Footing analysis: Barbara Clarke talked with Bob Kiser and he determined that he could indeed rectify the footing at C Quarter Circle Ranch. Would be OK with some correct grooming.
3. Juniors Survey: to be included in registration packets for June Schooling show plus distributed to general membership at General Membership Meeting plus on Zoomerang. Results to be discussed at later meeting date for programs in 2009.
4. Texas Rose Horse Park feedback: good facility, no really good covered riding areas, hotels quite a distance, good footing. 2012 communicated as last year for Las Colinas Equestrian Center and no clear opening date for Texas Horse Park in Dallas.

Treasurer Report (Barbara Lewis):

1. Barbara Lewis reports the current Bank Balances as of 31 Jan 2008:
Vanguard \$2,561.13
Franklin \$28,537.58
2. P&L and Balance sheet distributed to board members prior to meeting via email.
3. DDC taxes have been filed prior to the 1 April 08 deadline.
4. USEF applications have all been filed early and paid.
5. Liability insurance premiums and policies have all been renewed and paid for 2008-2009.

Recognized Show Chair Report (Lisa Blackmon):

1. New Rule changes went into effect 1 April 08.
2. Spring Show Secretary: Susan Peacock, Summer & Fall Show Secretary: Lew & Julie Harkness (Final Line)
3. Champ, Res Champ, and Hi Point awards all donated by It's All About the Horse. Horse of Course would like to donate something. For 1st Place we have the equine art journals (same as last year.)
4. Lisa Blackmon brought with her some programs from the shows held in Florida. Some of these included rider profiles, had nice layouts. Lisa and Charlotte are going to do some work on a program for the Spring Show esp. advertisings and sponsors. Barbara Lewis emphasized pre-payment from sponsors – reduce or eliminate billing. We also cannot bend the print deadline rules. All checks should go to Lisa Blackmon who will forward to Barbara Lewis. Barbara Lewis will provide invoices (incl some blank ones?)

Awards Report (Pauline Jaroszewicz):

1. Pauline requested a current membership database 1-2 days before the show.
2. Silent Auction: to be discussed at June Meeting.
3. Banquet date set for 21 Feb 2009 – in order to facilitate finding a new facility & getting proposals. Moved: Pauline J., 2nd: Barbara Lewis.

Membership Chair Report (Patti Porter):

1. To date Club has 194 members.
2. Of which: 83 new members, 101 renewals, 10 life members, 157 individual members, 37 junior members.

Junior Riders Chair Report (Shelly Vaughan): Nothing to Report.

Schooling Shows Chair Report (Charlene Lynch): Not present.

General Business: Nothing to report (other than discussed above.)

FEI Coord/Young Riders/High Performance Chair (Lisa Blackmon):

1. Two of Lisa's students – Mystere and Jessica done well in Florida winter circuit – consistently in top four.
2. Mystie and Jessica also volunteered to do Ride-A-Test at next schooling show with any funds raised to go to Young Riders. Will try to provide photos for SWHT to highlight Club Young Rider accomplishments.

Publications Chair (Charlotte and Jason Stotts):

1. Question on bad addresses: how to remedy old Life Members email and/or mailing addressed. If there is a bad address can we just remove the bad data from the Excel file and leave blank – keeping name and Life Member status as-is.
2. If there are no new members for that database update period, Charlotte requests that a note stating as such be sent to Publications/Newsletter, Secretary, Schooling Show secretary, etc.
3. Charlotte's emails to Patti: sometimes there is a problem with Patti receiving them or with Charlotte receiving Patti's ISP issue, hardware update being worked with DFWAir.net.
4. Advertising / Sponsors: have ad prices for newsletter, have rates too for website – classify those as same as printed ads? Charlotte to come up with pricing for website vs. printed ad rates.

Ads / Promotions Chair (Lisa Blackmon): Nothing to Report

Action Register as of 15 April 2008

Date	Owners	Action Opened	Due	Status
6 Feb 07	Doreen Cutts	Contact Sue Malone-Casey Professional Advisor to DDC and her roles/responsibilities	10 Feb 07	OPEN
5 June 07	ALL CHAIRS	Provide Barbara Lewis with chair spending budget for 2008 based on past and present spending figures.	a.s.a.p.	OPEN
6 Nov 07	Doreen Cutts	Contact and clarify with C Quarter Circle items like menu, RV hookups, etc.	a.s.a.p.	PENDING
6 Nov 07	Lisa Blackmon	Provide board with details (prototype) of National Merit Sponsorship program information for review/adoption	4 Dec 07	OPEN
6 Nov 07	Doreen Cutts	Provide board with overview of President's Scholarship program for review/adoption	4 Dec 07	OPEN
5 Feb 08	Pauline / Jennie B	Draft a checklist for submitting Year End Awards data	20 Feb 08	OPEN / NEW
5 Feb 08	Charlotte Stotts	Contact USDF Connection and/or Dressage Today on permission to reprint articles for inclusion in DDC newsletter	20 Feb 08	OPEN
4 Mar 08	Doreen Cutts	email Cheryl Gray re: grooming to win demonstration, which was very popular at past general membership meetings, great feedback	April 08	Closed – emailed w/ no response
4 Mar 08	Barbara Clarke	Contact Cindy Murray re: providing grooming tools (per Cheryl Gray) for purchase. Also option of fashion show for General Membership Meeting	April 08	Closed – OK for Fashion Show at Gen Mtg
4 Mar 08	Jennie Bohart	check online and see prices plus option of personalization on back of safety vests for "DDC Staff"	April 08	Open
4 Mar 08	Barbara Clarke	Draft and distribute survey questions to board for review.		Closed. To be Dist for Gen Mtg
4 Mar 08	Michelann Tachibana	Email Frances re: longer opening date for Spring Show from original open date: 6 April, backed two weeks to new opening date of 22 March. Closing date remains: 19 April Action: Charlotte pls update website with new opening date.	a.s.a.p.	Closed
4 Mar 08	Charlotte Stotts	Charlotte pls update website with new opening date.	a.s.a.p.	Closed
4 Mar 08	Barbara Clarke	Put out notice on Yahoo group – call for volunteers for Yellow Rose	a.s.a.p.	Closed

4 Mar 08	Doreen Cutts	Find out where NTHJC held their annual banquet	April 08	OPEN
4 Mar 08	Pauline Jaroszewicz	Contact Lisa Blackmon re; prizes for Spring Show	April 08	Closed
15 Apr 08	Lisa Blackmon	Contact Freestyle Clinician from Florida to get more info, prices, etc.	May 08	NEW
15 Apr 08	Charlotte Stotts	Come up with internet ad pricing for ads placed on website separate from newsletter classifieds.	May 08	NEW
15 Apr 08	Charlotte Stotts, Barbara Clarke	Draft and distribute an announcement on General Meeting and Officer Elections for website, newsletter and Yahoo group.	May 08	NEW
15 Apr 08	Barbara Lewis, Pauline J, Jennie B	Craft alternative by-laws regarding meeting attendees, frequency and meeting mode (electronic, in person, etc) for proposal at General Meeting	May 08	NEW